

**COUNCIL OF LEGAL EDUCATION
NIGERIAN LAW SCHOOL
LAGOS CAMPUS**

**JULY 2016 PORTFOLIO ASSESSMENT
ADDITIONAL RULES FOR STUDENTS**

1. Any student who is found to be involved in any form of PLAGIARISM will be disciplined in line with extant rules, in addition to being made to repeat the entire externship exercise. For purposes of portfolio assessment, **plagiarism** includes, but not limited to, copying, duplicating or assisting, encouraging or concealing the duplication or copying of PowerPoint Slides, essays, reports, etc from fellow students, former students, the internet, textbooks or the contents of another student's Log Book, essay, reports, slides, etc
2. It is an act of gross misconduct for a student to present forged or fake documents, reports or statement, or to make false representations, to or before the Portfolio Assessment Panel for purposes of portfolio Assessment.
3. A student appearing before a Portfolio Assessment Panel must be properly attired, in complete regulation attire. A Portfolio Assessment Panel reserves the right to disqualify or otherwise discipline any student who is not properly attired.
4. Portfolio Assessment commences at **12.30pm** on each day, from **July 18, 2016 to July 29, 2016**. A student scheduled to appear before a Panel on a particular day must arrive the venue of the Panel sitting **NOT LATER THAN** 20 minutes before 12.30pm on each day. A student who arrives late will be disciplined accordingly.
5. Each student must appear before the particular Portfolio Assessment Panel to which he or she is attached, and must appear and present on the day the said student is scheduled to present. Any student who fails to attend and do his or her presentation on the day he or she is supposed to present or before the Portfolio Assessment Panel to which he or she is officially posted/attached will not be assessed at all and will be disciplined. A student found

to have, by false or fraudulent representation, appeared and presented before a Panel other than his or her own Panel will be treated as not having done any presentation at all, in addition to other disciplinary measures against the affected student, in line with extant rules.

6. On no account should a student appearing before a Portfolio Assessment Panel be rude or impudent to members or any member of the Panel. A student appearing before a Panel in this respect is expected to exhibit the highest level of responsibility, humility and comportment, and must accord due respect to the Panel and its members and also must display total compliance with legal (professional) ethics as well as the Code of Conduct for Nigerian Law School students, in addition to other extant rules and regulations in the Nigerian Law School.
7. Each student must personally submit all Confidential Reports from Courts or Law Firms affecting him, to the Portfolio Assessment Panel during his or her presentation. Any student that fails to personally present his or her Law Firm Field Supervisor's Confidential Report **IN A SEALED ENVELOPE** as required, to the Portfolio Assessment Panel, would be scored **ZERO**.
8. Each student must bring along, enclosed in the official Nigerian Law School (transparent) Folder, all the documents required for Portfolio Assessment, as contained in the **List of Documents in Portfolio**, which I have already circulated to all students, through Group leaders. Compliance is strict.
9. Any student who wishes to have further clarification on the above or other aspects of the July 2016 Portfolio Assessment should contact his or her Group Leader, Mentor or the Portfolio Assessment Committee on the email.

Compliance with all rules is strict.

Signed:

Portfolio Assessment Committee
Nigerian Law School, Lagos Campus
portfolio@lawschoollagos.org